

Regulations for Postgraduate

Contents

Introduction.....	3
Glossary.....	4
Registration and enrolment	5
Your Programme	5
Progression review.....	7
Break in Study	7
Stage 1 Review	8
Stage 2 Review	9
Specific provision for ArtsM to ArtsD transfer	10
Specific provisions: MProf to DProf transfer.....	10
Specific provisions: DBA degree	10
Assessment	11
Non-Payment of Fees	13
Intellectual Property and Research Repository.....	13
Appeals and Complaints.....	13
Office of the Independent Adjudicator	15

Introduction

1. 33 57 eTc 0 Tw 5.023 0 T8 nhhd--092 (eTc 0 Tw 5.023 016506)TjEMC /L-w 15107 Tw 9.123 009.93 sc 0 Tw

Accountabilities and responsibilities

Admissions

11. You must apply for, and be accepted by us, to register as a postgraduate researcher.
12. We may offer you a place on a degree programme different to

22. Your programme will have check-points, at which you will need to demonstrate that you are making sufficient progress to continue with registration, and at which we may set out requirements for your continued study.
- a. If you are registered for the MPhil-PhD degree programme, or the MProf-DProf degree programme, or the ArtsM-ArtsD degree programme, you will initially be registered on a conditional basis. Your ongoing registration will be confirmed at a review in line with the timetable set out in paragraph 36 below.
 - b. Every year there will be an Annual Progress Review. We may also undertake a review during a year, if we have concerns about your progress– see paragraph 31 below.
23. If you require a visa to study at the University, you make insufficient progress (see paragraph 22.b above) or you do not pay your tuition fees, we will withdraw sponsorship of your visa.
24. You must attend supervision and other prescribed sessions (including induction and research development programmes). We will monitor your attendance; this will form part of our decision-making at progress checks (see paragraph 22 above.)
25. We will agree with you a registration plan, confirmed during the Stage 1 Review (see paragraph 36 below), which sets out an overall timeline for your research project, including milestones and submission for final assessment.
26. The minimum, expected and maximum lengths of registration for degree programmes, in months, are as follows:

Award	Mode	Registration period		
		Minimum	Submission Date	Candidature end date

27. You may not

issues of resuming study; of any implications for visas and so on).

34.

During a break from your studies you will not have access to supervisory support, laboratories, studios or other research facilities.

~~2015-16-17-18-19-20-21-22-23-24-25-26-27-28-29-30-31-32-33-34-35-36-37-38-39-40-41-42-43-44-45-46-47-48-49-50-51-52-53-54-55-56-57-58-59-60-61-62-63-64-65-66-67-68-69-70-71-72-73-74-75-76-77-78-79-80-81-82-83-84-85-86-87-88-89-90-91-92-93-94-95-96-97-98-99-100~~

40. If you do not pass the review on referral, your registration will be ended and you will no longer be able to complete your postgraduate research with us.

Stage 2 Review

41. You may at a certain point in your study be required to undertake a Stage 2 Review to confirm your programme and/or transfer between a level 7 research degree and its linked level 8 research degree. Please see the table below for expected Stage 2 completion dates:

42.

Degree	Review Stage 2
MPhil/PhD, ArtsM/ArtsD (Full-time)	18 months
MPhil/PhD, ArtsM/ArtsD (Part Time)	36 months
MProf/DProf, DBA, (Part-time)	18 months
MProf/DProf, DBA, (Full- time)	12 months
MProf (Part-time)	12 months

43. For MPhil/Phd, ArtsM/ArtsD programmes - To support your application for stage 2 review, you should prepare a submission comprising:

- a. a significant body of work explaining the status of the research material to date, in a coherent and logical manner.

Specific provision for ArtsM to ArtsD transfer

47.

- i. 2 months if only minor changes are needed; or
- ii. up to 6 months where more significant work is required
- c. If the proposed programme is not approved after referral under paragraph 48.b above your registration will be cancelled.

Assessment

- 51. In order to be awarded the qualification for which you are registered you must pass all of the required assessments and fulfil any other specific conditions.
- 52. [This paragraph applies only to MProf/DProf students first registered before Sept 2022]. Where your programme contains taught elements for which credits are awarded, you will be assessed in those elements within the relevant taught programme regulations.
- 53. [This paragraph applies only to MProf/DProf students first registered before Sept 2022]. You may not undertake the final assessment for your award until you have successfully completed all prior assessments required by the programme.
- 54. You must follow our expectations for ethics and research integrity in your assessment, including:
 - a. The need to gain ethics approval for your research
 - b. To meet all the requirements expected of ethical research and academic practice
- 55. Your submission must be in line with the guidelines for postgraduate research study for your particular degree.
- 56. To be awarded a master's degree you must demonstrate:
 - a.

the forefront of the discipline, field or sector, and merit wider dissemination

- b. a systematic acquisition and understanding of a substantial body of knowledge which is at the forefront of one or more academic disciplines
 - c. the general ability to conceptualise, design and implement a research project for the generation of new knowledge, applications or understanding at the forefront of the discipline, field or practice, and to adjust the project design in the light of unforeseen emerging considerations
 - d. a detailed understanding of contemporary complexity and of research approaches relevant to the focus and context of the research and most likely to produce new knowledge contributions to thinking and practice
58. The criteria in paragraphs 56 and 57 above are based upon the expectations for masters degrees and doctoral degrees set out in the Framework for Higher Education Qualifications (see definition of *level* in paragraph 9 above.
59. The final assessment shall comprise your thesis and a *viva voce* (oral examination) conducted by an Assessment Panel upon your thesis or equivalent submission.
60. The decision to submit a thesis for viva is your own. Once you have submitted your thesis, you may not withdraw it. The examiners must conduct a viva (*exceptions apply – please refer to [Academic Integrity and Misconduct Policy and Procedures](#)*)
61. The Assessment Panel **for a master’s award** will recommend one of the following outcomes:
- a. That you be awarded the degree; or
 - b. That you be awarded the degree subject to minor amendments being made to the submitted work within a specified period of up to 6 months; or
 - c. That you be permitted to re-submit for the degree within 6 months and ane-

c. That you be permitted to re-

- a. A decision to end your registration (as set out in paragraph 21.b above)
- b. A decision to end your registration arising from an annual progress review (as set out in paragraph 30 above)
- c. A decision of a transfer panel (as set out in paragraph 42 above)
- d. The outcome of an Assessment Panel A59(t)JTJ0 Tc 0 Tw 1.30.005 Tc -0.005 Tw 1 Tc 0.001 Tw nw 2.253d/LBo

78. If the Panel decides to uphold your appeal it will